

## **In response to COVID19**

The Emmbrook School child protection policy can be found [here](#).

This annex outlines new arrangements in response to COVID-19, in line with government guidelines set [here](#).

## **Reporting Mechanisms**

These have not changed. All concerns follow the same protocol. WBC guidelines are:

If you are worried about a child or young person you should tell us immediately. Children and their parents may need urgent help.

If you believe a child is in immediate danger call the Police on [999](#).

To report other concerns about a child:

- o Phone us: [0118 908 8002](#)
- o Email us: [triage@wokingham.gov.uk](mailto:triage@wokingham.gov.uk)
- o After 5pm or on weekends and bank holidays phone [01344 786 543](#)
- o [Thames valley police website](#) - phone [0845 8505 505](#)
- o [National Society for Prevention of Cruelty to Children website](#) - 24 hour helpline [0808 800 5000](#)
- o [ChildLine website](#) - 24 hour helpline [0800 11 11](#)

Any member of staff who has a concern about a child should, in the first instance, alert the DSL or DDSL

## **DSL arrangements**

All staff are advised that they must report any concern to the DSL and DDSL by emailing [z\\_safeguarding@emmbrook.wokingham.sch.uk](mailto:z_safeguarding@emmbrook.wokingham.sch.uk) or contacting the DSL directly on: 07985740084 or the DDSL on: 07720038415

The DSL is Taj Bhambra ([tbhambra@emmbrook.wokingham.sch.uk](mailto:tbhambra@emmbrook.wokingham.sch.uk)) and the DDSL is Susan Woolfenden ([swolfenden@emmbrook.wokingham.sch.uk](mailto:swolfenden@emmbrook.wokingham.sch.uk))

The DSL or DDSL will support and coordinate all referrals and liaise with relevant agencies, including scheduled social care appointments which will now be held over the telephone or video conference.

A DSL or DDSL is on-site during the school day.

## **Looked after children**

The DSL or DDSL will update the appropriate virtual school leader about individual student attendance as well as continue to hold PEP review meetings, which will now be held over the telephone or video conference. These meetings may be delegated to year leaders.

## **Peer-on-peer concerns**

Part 5 of KCSIE can be found [here](#) and the protocols for reporting concerns have not changed. Any concerns should be referred to the DSL or DDSL without delay.

### **Reporting concerns about a member of staff or volunteer**

Part 4 of KCSIE can be found [here](#) and the protocols for reporting concerns have not changed. The DSL or DDSL will liaise with the headteacher to make referrals to WBC LADO as necessary:

LADO contact [0118 974 6141](tel:0118 974 6141); [LADO@wokingham.gov.uk](mailto:LADO@wokingham.gov.uk)

### **Vulnerable children**

The government definition of vulnerable children can be found [here](#):

Vulnerable children include those who have a social worker and those children and young people up to the age of 25 with education, health and care (EHC) plans.

Those who have a social worker include children who have a child protection plan and those who are looked after by the local authority. A child may also be deemed to be vulnerable if they have been assessed as being in need or otherwise meet the definition in section 17 of the Children Act 1989.

Those with an EHC plan should be risk-assessed by their school or college in consultation with the local authority (LA) and parents, to decide whether they need to continue to be offered a school or college place in order to meet their needs, or whether they can safely have their needs met at home. This could include, if necessary, carers, therapists or clinicians visiting the home to provide any essential services. Many children and young people with EHC plans can safely remain at home.

We know that schools and other education providers may also want to support other children who are vulnerable where they are able to do so. Eligibility for free school meals in and of itself should not be the determining factor in assessing vulnerability.

At The Emmbrook School, Year Leaders have been asked to identify children who may be vulnerable but do not match the government definition. Regular contact is made with these families to ensure safeguarding. The DSL and DDSL maintain this list of identified students.

The year leaders are:

Y7: Mrs Hodgson: [shodgson@emmbrook.wokingham.sch.uk](mailto:shodgson@emmbrook.wokingham.sch.uk)

Y8: Mr Baker: [sbaker@emmbrook.wokingham.sch.uk](mailto:sbaker@emmbrook.wokingham.sch.uk)

Y9: Mr Tichband: [jtichband@emmbrook.wokingham.sch.uk](mailto:jtichband@emmbrook.wokingham.sch.uk)

Y10: Miss Horne: [ehorne@emmbrook.wokingham.sch.uk](mailto:ehorne@emmbrook.wokingham.sch.uk)

Y11: Miss Cairns: [rcairns@emmbrook.wokingham.sch.uk](mailto:rcairns@emmbrook.wokingham.sch.uk)

Post-16: Mr Constable: [dconstable@emmbrook.wokingham.sch.uk](mailto:dconstable@emmbrook.wokingham.sch.uk)

### **On-line safety**

We recognise that children are at increased risk during this period because they are spending more time on-line, potentially with less supervision. Mrs Panesar (IT Manager and DPO; [lpansar@emmbrook.wokingham.sch.uk](mailto:lpansar@emmbrook.wokingham.sch.uk)) has recently update students and parents/carers about on-line safety. Her instructions can be found on the school website under this document.