



Friday 29th May

Dear Parents and Carers,

RE: Changes to School Provision from Monday 15th June

The Government has now confirmed how it expects schools to provide for students in Years 10 and 12; we have been directed to enhance our provision to these year groups from Monday 15th June. I am conscious that we want to do the best by all our students, with provision that is meaningful, sustainable and above all else, safe.

As I informed you last Friday, we had already drafted full plans for additional provision and I can confirm that these plans have been revised in light of the latest guidance. In particular, we have had the following clear direction from the Government:

Any plans that secondary schools have made for pupils to return earlier in June should be amended to commence from 15 June.

To ensure that we are in full compliance, our plans will be implemented in two phases:

Phase 1: Monday 15th June to Friday 26th June

Phase 2: Monday 29th June to Friday 17th July

Therefore, our current remote learning provision will remain unchanged for the next two weeks.

From June 15th we will then offer the following provision:

Remote Learning for All Students

The plans laid out below for Years 10 and 12 will require more staff input and given that we are currently working to capacity, there will need to be some revisions to the current provision. We will commit to maintaining the quality and quantity of work being set for all students however we will reduce the commitment of providing every student with regular feedback, instead providing feedback 'to the best of our ability'. This may mean offering more generic feedback or less regular feedback than currently. Mrs Fyfe (Assistant Headteacher) continues to lead our remote learning provision so please contact her with any feedback regarding this via email (lfyfe@emmbrook.wokingham.sch.uk).

Our provision will continue to evolve and we are currently exploring new ways of providing interactive content, including through the use of commercially available software packages and services. You will receive more information on this as soon as possible.



Provision for Years 10 and 12

We will continue to operate under the principle that we minimise the number of staff and students on site at any one time. Although government guidelines suggest a maximum class size of 15, having applied social distancing guidelines to our school site, we believe that 8 is a realistic and safe maximum class size in most of our classrooms.

The school site has undergone a full and deep clean. Staff are currently adapting the school site to make it safe for staff and students. This includes removing furniture, marking out social distancing guides and creating a one-way system. New fire evacuation procedures have been developed that enforce social distancing.

At the end of each day, all areas used by the students will undergo deep cleaning. There will be strict enforcement of personal hygiene guidelines and soaps, hand sanitiser and sanitising wipes will be available in all areas of the school. Currently, the Government advises that personal protective equipment is not suitable in school environments due to the use of 'bubbles' (small groups that do not mix), social distancing and regular hand washing. Students may bring face masks and gloves if that makes them feel more comfortable. Students must bring their own equipment (pens, pencils, etc) as we will not be able to lend equipment.

Should a member of a bubble develop COVID-19 symptoms then parents must inform us and the child needs to be tested. In this event, all students and staff in the same bubble will be required to self-isolate until the test result is confirmed. If there is a negative test result then all staff and students may return to school, however if the case is confirmed then all members of the bubble will need to self-isolate for 14 days.

Upon their first return to school, all students will receive a full safety briefing that clearly identifies our expectations. If there are any students who present risky behaviour that potentially endangers their peers or staff then they will not be permitted to remain on site and parents will be contacted immediately. **All students should wear non-school uniform but dress appropriately for a school site and the weather conditions** (e.g. shorts are acceptable). This is so that clothes can be washed as students return home. Students must not wear ties nor school blazers (as these items tend to be washed infrequently).

We are planning to phase in the introduction of our face-to-face provision as follows:

Phase 1 (15th – 26th June)

Week	Provision	Students	Detail
15 th June	Year 12 Welfare & Academic Review Meetings	Mon & Tue – 12A, Tue & Wed – 12B Thu & Fri – 12C	Students only attend the school site for their 30 minute appointment (or via Teams if they prefer)
22 nd June	Year 10 Welfare & Academic Review Meetings	Monday – 10A Tuesday – 10B Wednesday – 10C Thursday – 10D Friday – 10E	Students only attend the school site for their 30 minute appointment (or via Teams if they prefer)



These meetings will be bookable using an online system and we will write to parents in Years 10 and 12 next week with details regarding the booking system.

Phase 2 (29th June – 17th July)

Moving to phase 2 will be conditional on safe and effective progress with phase 1, as well as developments locally and nationally.

Week	Provision	Students	Detail
29 th June	Year 12 Subject Week	Monday – Block A subjects Tuesday – Block B subjects Wednesday – Block C subjects Thursday – Block D subjects Friday – Block E subjects	Students attend the school site for a subject session with a specialist teacher (or via Teams, if needed). Classes will be split into 'bubbles' for different scheduled sessions.
6 th July	Year 10 Core Week	Monday – 10A Tuesday – 10B Wednesday – 10C Thursday – 10D Friday – 10E	Each form will be divided into four 'bubbles' and will receive four sessions (Study Skills & Wellbeing, English, Maths and Science)
13 th July	Year 12 Subject Week	Monday – Block A subjects Tuesday – Block B subjects Wednesday – Block C subjects Thursday – Block D subjects Friday – Block E subjects	Students attend the school site for a subject session with a specialist teacher (or via Teams, if needed). Classes will be split into 'bubbles' for different scheduled sessions.

We will be in contact with Year 10 and 12 parents directly with further information about the scheduling of these sessions in approximately 10 days.

Contact for Years 7-9

Although very much conditional on our capacity, particularly if we experience a localised COVID-19 outbreak, it is our intention to offer every student in Years 7-9 an online face-to-face meeting via Microsoft Teams before the summer holiday. These appointments would provide an opportunity for a wellbeing check, review progress with remote learning and provide advice for learning opportunities over the summer. These meetings would begin no earlier than Monday 29th June. We will write to parents with an update regarding these plans in the coming weeks.



Provision for Key Worker and Vulnerable Students

This daily provision, for the relatively small number of vulnerable and key worker children who complete the remote learning work set for all students under supervision, will be maintained. Should your family's circumstances change then please contact me directly via email (nmcsweeney@emmbrook.wokingham.sch.uk), with as much notice as possible, as our resources are limited.

As always, please feel free to contact me directly in relation to the matters discussed in this letter.

Best wishes,

Nick McSweeney
Headteacher