



Wednesday 2nd September 2020

Dear Parents and Carers,

RE: Reminder of Arrangements for the New Term

I hope that you found my recent letter (dated August 25th) regarding our arrangements for the new academic year informative. I thought it useful to send through a reminder of key information:

- If a child shows any symptoms of the coronavirus at home, we would ask that you keep the child off and request a test. Please notify the school immediately if they have symptoms.
- If a student becomes unwell during the day they will be assessed by a first aider and if they are showing signs of Covid-19 they will be kept in an isolated room until they are collected.
- Please contact the Year Leader if you have concerns regarding your child's mental health.
- The government expects every child to attend school every day.
- Year group 'bubbles' will be a consistent group of students who will avoid mixing with other bubbles wherever possible. We have 6 bubbles: Year 7, 8, 9, 10, 11 & Sixth Form.
- Students are not expected to maintain social distancing within their bubbles but are required to socially distance from students in other bubbles and adults, at 2m wherever possible.
- Full school uniform is required though blazers are optional until half-term (but may not be replaced by any item except the branded school jumper).
- Students need to bring all of their own equipment.
- We will issue all students with their own 150ml bottle of hand sanitiser at the start of term. Please contact your child's Year Leader if you do not want them to be issued with this.
- Safe storage or disposal of used PPE is crucial, therefore anyone who brings PPE on site must have with them a suitable re-sealable plastic bag for safe storage or disposal when not in use.
- Students and staff may wear their own PPE while on the school site (face masks must be unbranded and appropriate for use in a school).
- Students must wear a face mask for their journey on school transport or public transport.
- As students arrive on site they must all use the hand sanitising stations. To avoid groups of unsupervised students congregating before school we ask that students do not arrive before 8.10am.
- Parents must not come onto the school site at the beginning or end of the day.
- To manage the safe flow of staff and students around the site we will operate three simple principles for all: keep left single file, stop and give way at double red lines, keep moving.
- Break and lunch will be staggered for different year groups.
- The canteen will only offer a limited menu for the foreseeable future and cash cannot be accepted. Please ensure that you add funds to your child's account online (this service can take time to update, so please plan ahead): <https://www.scopay.com/emmbrook?redirect=true>
- Staggered end time: 2.50pm for non-school transport students, 2.55pm for school transport.
- Students must leave quickly, maintaining social distancing and not visit local shops.
- Any students failing to observe safety measures will be placed 'on call' – these cases will be resolved by Mr Bhambra (Deputy Headteacher).

Term begins Thursday 3rd for Years 7 & 12, Friday 4th for 9, 11 & 13 and Monday 7th for 8 & 10. We are looking forward to seeing all of the students.

Best wishes,

Nick McSweeney
Headteacher