



Dear Parents and Carers,

I would like to invite you this year's Year 11 meet the tutor Evening. The event will run virtually via an online system, details of which are below. The event will take place on **Wednesday the 15th of September**. As you are aware, the relationship between school and home is incredibly important to ensuring your child has the best experience at Emmbrook so I encourage everyone to attend if possible. The booking system is now open and if there are any issues please do not hesitate to contact myself or your child's tutor directly.

At The Emmbrook School we use an online booking system which enables you to arrange your appointments. The system allows you to choose your own appointment times with teachers.

<https://theemmbrook.parentseveningsystem.co.uk/>

Appointments will also run through this system as it is a virtual event. To attend your appointments please login to the system and join the meeting with your child's teacher. Please be aware that the system cuts the video at the end of the appointment which will be 5 minutes; if you have any further queries for your child's tutor then please do not hesitate to contact them via email. Full details of the video appointment system can be found here:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

If you have any questions, please contact me on the above number or by email:

JTichband@emmbrook.wokingham.sch.uk

Kind Regards,

James Tichband

Year 11 Lead