



Emmbrook Road, Wokingham, RG41 1JP

Tel: (0118) 9784406

Email: enquiries@emmbrook.wokingham.sch.uk **Website:** www.emmbrook.wokingham.sch.uk

Headteacher: Mr Nick McSweeney

Friday, 04 February 2022

Safeguarding

Dear parents and quardians,

We have had a number of cases this week where students have not used the signing out system correctly and this has triggered a safeguarding response in each case as the students are in our care and we need to be sure they are safe.

Please can you reinforce with your child the following points:

- If leaving site during the day they must follow the sixth form signing out systems
- They must sign out with a time and their full name
- They must sign in when/if they return to school during the day
- They must sign out in the correct folder

The above is a safeguarding issue and, from Monday, if students are not following the system correctly this will trigger a parent meeting to discuss if they are safe onsite.

In addition, could you also remind your child that we are a full-time education provided and that they should attend all timetabled sessions. The timetabled sessions are form time and 9 lessons plus 1 ISP per subject.

Thank you for your support

Mr Constable

Head of Sixth Form

Swid Constable

The Emmbrook Sixth Form





