



Cover Supervisor		Essential	Desirable
Knowledge & Qualifications:	Have qualifications in English/literacy and Mathematics/numeracy equivalent to at least Level 2 of the National Qualifications Framework	✓	
	Have A-levels	✓	
	Have a degree		✓
	Knowledge of school curriculum, the age related expectations of pupils, the main teaching methods and the testing/examination frameworks in the subjects and age ranges in which they are involved		✓
	Able to use common Information Communications Technology (ICT) tools for your own and students' benefit	✓	
	Know a range of strategies to establish a purposeful learning environment and to promote good behaviour	✓	
	Know how to establish effective working relationships with young people in order to motivate and inspire them.		✓
Abilities & Experience	Knowledge of the national school curriculum	✓	
	Good questioning skills	✓	
	Good observation and assessment skills		✓
	Knowledge of the standard of work expected from pupils		✓
	Understanding of open-ended questioning and investigative work		✓
	Understanding of your role to assist and supervise students on particular tasks and the expected outcome of individual activities within the allocated timescale	✓	
	Excellent communication skills and interpersonal skills	✓	
	Ability to work within a team working environment and also able to work independently	✓	
	Experience working with children		✓
Personal Qualities	Calm under pressure, adaptable and energetic	✓	
	A caring and positive attitude	✓	
	A good listener and sensitive to students' needs	✓	
	A sense of responsibility	✓	
	Positive behaviour management	✓	
	Able to maintain strict confidentiality	✓	
	Flexibility and use of initiative	✓	
	A good sense of humour	✓	

The Emmbrook School is committed to safeguarding the welfare of its students and expects all staff to share this commitment. The successful applicant will be required to obtain an Enhanced DBS Check.