

THE EMMBROOK SCHOOL P.T.A.

AGM

12th September 2019 at 7.30pm

<p><u>Present:</u> Present: Susan Keogh (Chair), Nicky Hopkins (Secretary), Nicki Ilbrey (Treasurer), Debbie McFadyen, Bryn McGrath (Geography), Kathrine Botsi, Michelle Cardozo, Lilla Dukat, Eric Encill, Steve Cooper and Amy Dougherty.</p>	<p>Action</p>
<p><u>Apologies received from:</u> Nick McSweeney (Headteacher), Julie Xanthoulis, Beth Poole, Simon Corcoran and Andrea McAvoy.</p>	
<p><u>Minutes of last meeting (AGM):</u> These were agreed.</p>	
<p><u>Outstanding Actions from Previous Minutes:</u></p> <ul style="list-style-type: none"> a. 100 Club - to be included within Newsletter / email to parents. b. Amazon Wish List - NH to put together a poster for staff to encourage them to put forward items for the School's Amazon Wish List. 	<p>N Hopkins N Hopkins</p>
<p><u>AGM</u> SK read a Chairpersons report (attached with minutes). NI presented annual treasurer report. (attached with minutes)</p> <ul style="list-style-type: none"> • We approved over £4,420 bids last year. • We raised £5,568 during the academic year. <p>Nominations for Key Roles SK happy to stand again as Chairperson - nominated by NI, seconded by NH - SK duly elected to chair. NI happy to stand again as Treasurer - nominated by NH, seconded by SK. NI duly elected to Treasurer. NH happy to stand again as Secretary - nominated by SK, seconded by SC. NH duly elected to Secretary. BMcG happy to remain as member of staff on Committee. We need another member of staff to meet our PTA constitution quorum. BmcG and NMcS to promote with staff. DMcF, KB, MC happy to be noted on Charity Commission as Trustees. NH to check with BP, JX, KH are happy to continue as Trustees.</p> <p>Post Meeting - Jane Rimmer and SC happy to be named trustees for the Charity Commission.</p>	<p>BMcG / NMcS N Hopkins</p>

<p><u>Treasurer's Report:</u> See report.</p> <p>Bank Balance - £4,250.86 Pre-approved Bids - £690.85 Amount to spend - £3,060.91</p> <p><u>Bids</u></p> <p>Music - Amplifier - £247.20 - Approved English - Noticeboards - £279.98 - Approved My Pack Charity Initiative - £90.00 - Agreed History - Online subscription - £70.00 - Agreed Geography - Trip Jackets - £210.00 - Declined Physics - Vacuum Pump - £325.00 - Agreed PE - Etextbooks - £130.00 - Agreed</p> <p>Stickins - £20.72 during the year raised - it was suggested the link is mentioned in the Welcome Pack to new parents to advertise it more. NH to take forward.</p> <p>NI advised that in September the PTA will receive approximately £2,000 from Gift Aid forms completed by parents. Currently donations equate to 20% of parents in school. It was agreed an email is sent to all parents to promote the Gift Aid element as not parents may be aware and where the money is spent.</p>	<p>N Hopkins</p> <p>N Hopkins</p>
<p><u>Facebook</u></p> <p>PTA Facebook - currently 230 Members.</p> <p>Where to find us: https://www.facebook.com/groups/185698471819703/</p>	
<p><u>Twitter</u></p> <p>We are now actively using the PTA Twitter account. We have 190 followers.</p>	
<p><u>Easy Fundraising</u></p> <p>PTA is set up for Easy Fundraising; we currently have 16 Supporters. We raised £662.52 in the last academic year. Where to find us to help to fundraising for free when shopping: https://www.easyfundraising.org.uk/causes/emmbrookschoolpta/</p>	
<p><u>Recent Events</u></p> <p>Sports Day - £100.00 loss This was a full-day event which meant that we needed to hire the inflatable which was £250.00 for the day. We also ran a Colour Run for the first time, it was felt that as students didn't know what a Colour Run was until they'd seen it interest would be more next year. We have got some t-shirts and paint left over. The neon tutus bought for Sports Day went down well 😊. BMcG fed back the Colour Run went down well with Students and Staff. Due to the Multi-pitch being built the format for Sports Day may change next year.</p>	

<p>Waitrose Tokens - £320.00 Thank you to DMcF for organising the Waitrose token which raised a great amount.</p> <p>Dress Down Day - £350.51 The PTA asked for a better date next time as it clashed with a charity fundraising day, Years 11 and 13 had were onexam leave as well as students out on school trips which meant that our Dress Down amount was halved compared to other Dress Down Days held.</p>	
<p><u>100 Club</u></p> <p>BP is happy to continue as the 100 Club Co-ordinator.</p> <p>BP will put together revised letters for all parents and will email those current members to ask if they wish to renew.</p>	B Poole
<p>Future Events</p> <p>a) Happy Days Bags (replaces Bag2School)</p> <ul style="list-style-type: none"> • Wednesday 4th December @ 9am (Saturday Drop-offs - Saturday 12th October & Saturday 9th November - both 9am till Middy) • Monday 24th February @ 9am (Saturday Drop-off - Saturday 22nd February - 9am to Middy) • Thursday 7th May @ 9am (Saturday Drop-off - Saturday 2nd May - 9am to Middy) • Friday 13th November @ 9am (Saturday Drop-off - Saturday 7th November - 9am to Middy) <p>Website link - http://www.happyschoolbag.co.uk/</p> <p>b) Year 7 Disco - Thursday 1st November - NH leading</p> <ul style="list-style-type: none"> • £5 for entry • Sweets • NH to put together a letter. Purchases to be made by PTA-Events to cut down on Admin. System takes payment and emails tickets to parents. • NH to send letter to BMcG to be send to all Year 7 Parents and SH. <p>c) Winter Carnival - Sunday 24th November - NH leading</p> <ul style="list-style-type: none"> • NH confirmed booked. • Chocolate sorting day - Friday 22nd November • Deadline for getting chocolate donated will be 22nd November • NH to liaise with school about sending notes out to Parents and Posters for School. 	N Hopkins

<p>Info to be sent out end of October.</p>	
<p>AOB</p> <ul style="list-style-type: none"> • Car Boot - Agreed to hold in February /March • Cinema Evening - on the back burner - to discuss at January meeting. Sub-committee to be set up to take forward. • Quiz Night - NH to ask if anybody knows a quiz master on fb group. • Year 6 Open Evening - Thursday 17th October @ 6pm. Volunteers needed to man the PTA area. • NmcS asked if the PTA could help fund some outdoor seating / activites area (e.g. concrete table tennis tables). It was agreed in principle but not at the expense of educational bids received by departments. BMcG to ask the School Council what the preferred options would be re seating and outdoor activities and where they would suggest items are located as it was felt that any big fundraising should be Student led. 	<p>N Hopkins All BMcG</p>
<p>Date for next meeting</p> <p>Monday 4th November 2019 @ 7.30pm Monday 6th January 2020 @ 7.30pm Monday 20th April 2020 @ 7.30pm Monday 1st June 2020 @ 7.30pm</p> <p>Dates to be published on the PTA Facebook Page, School Website and Newsletter.</p>	<p>N Hopkins</p>