

**THE EMMBROOK SCHOOL P.T.A.
AGM
Monday 16th January 2023**

	Action
<p><u>Present:</u> Present: Emma Baret (Co-Chair), Nicky Hopkins (Secretary), Bryn McGrath (Head of Geography), Beth Poole, Nicki Ilbrey (Treasurer), Steve Gray, Jenny Nunes, Charleen Scott,</p>	
<p><u>Apologies received from:</u> Lara Novetto (Co-Chair), Theoni Georgiou, Nick McSweeney (Headteacher), Karl Hatherwell and Tracey Sansom</p>	
<p><u>Minutes of last meeting (AGM):</u> These were agreed – to be signed at the next meeting by Co-Chairs.</p>	
<p><u>Outstanding Actions from Previous Minutes:</u> None</p>	
<p><u>Treasurer’s Report:</u> See report.</p> <p>Amount to Spend - £7,824.70</p> <p>Year 7 Disco - £790.00 Christmas Chocolate Stall - £800.00</p> <p>Gift Aid Forms – NI to follow up on bank gift aid forms/annual donation forms. We used to receive 30 forms each year back but nothing has been received over the last couple of years.</p> <p>BP suggested sending out twice a year to all parents to catch all new starters.</p> <p>NI to look into if BOPP if we can use that as an option for gift aid.</p> <p>JN enquired about the 100 club, BP explained the lottery.</p> <p>NI suggested numbering bids to keep track during the year as of this month – NH to organise.</p> <p>Fundraising Update</p> <ol style="list-style-type: none"> 1. 100 Club – BP confirmed all going ok. Next draw is in February. BP to pass spreadsheet to NI 2. 2nd Hand Uniform Sales - £540.00 3. Bag 2 School Collection - £167.00 4. Easy Fundraising - £40.00 5. Amazon Smile - £50.00 – being discontinued by Amazon 6. Big PTA Christmas Draw - £69.00 <p><u>Bids</u></p> <ol style="list-style-type: none"> 1. Science – Desktop Cameras - £200.28 – Approved 2. Science – Digital Caliper - £65.97 – Approved 3. Diversity and Inclusion – Cultural Evening - £300 – Approved 4. Maths – Past paper booklets - £300 – Approved 5. Pastoral / Medical sanitary bags - £320.40 – Approved 	<p style="text-align: center; color: green;">NI</p> <p style="text-align: center; color: green;">NI</p> <p style="text-align: center; color: green;">NI</p> <p style="text-align: center; color: green;">NH</p>

<p><u>Facebook</u></p> <p>PTA Facebook - currently 480 Members.</p> <p>PTA Pre-loved Facebook – currently 422 Members.</p> <p>Where to find us: https://www.facebook.com/groups/185698471819703/ or https://www.facebook.com/groups/2072778122856339</p>	
<p><u>Twitter and Instagram</u></p> <p>We are now actively using the PTA Twitter account. We have 227 Twitter and 49 Instagram followers.</p>	
<p><u>Easy Fundraising</u></p> <p>PTA is set up for Easy Fundraising; we currently have 39 Supporters. Where to find us to help to fundraising for free when shopping: https://www.easyfundraising.org.uk/causes/emmbrookschoolpta/</p>	
<p><u>Miscellaneous</u></p> <p>BP suggested having a pull up banner for events with a QR code and or BOPP Code to encourage donations.</p> <p>Meeting update – school don't have a specific provider for pull up banners. NH to investigate.</p>	NH
<p><u>Future Events</u></p> <p>a) Year 9 Refreshments – Options Evening – Thursday 9th February</p> <ul style="list-style-type: none"> • 6.15pm to 7.30pm <p>b) Quiz Night – 18th March 2023</p> <ul style="list-style-type: none"> • £5 per adult • £2.50 per child • Timings 7.30pm to 10.30pm • Snacks on tables • Tables of 8 • NH to arrange TENS for event • Deadline for teams – 28th February 2023 • Glass hire needed • JN agreed to put together a poster • BMcG to check with school hall free – Post Meeting update hall booked for Quiz. 	<p>All</p> <p>NH</p> <p>JN</p>

<p>c) Wokingham Half Marathon</p> <ul style="list-style-type: none"> NH to check timings and put sign up sheet out in fb groups. 	<p>NH</p>
<p>PTA Newsletter</p> <p>EB, BP, LN to put together for end of term.</p> <p>BMcG to ask departments for pictures for the newsletter</p> <p>BMcG to advise if bids are no longer needed if after being approved.</p>	<p>EB.BP, LN</p> <p>BMcG</p> <p>BMcG</p>
<p>Dates for next meetings</p> <p>Monday 27th February @ 7.30pm Monday 24th April @ 7.30pm Monday 5th June @ 7.30pm Monday 10th July @ 7.30pm</p> <p>Dates to be published on the PTA Facebook Page, School Website and Newsletter.</p>	<p>NH</p>