

**THE EMMBROOK SCHOOL P.T.A.
AGM
Monday 26th September 2022**

<p><u>Present:</u> Present: Susan Keogh (Chair), Nicky Hopkins (Secretary), Nicki Ilbrey (Treasurer), Bryn McGrath (Head of Geography), Beth Poole, Emma Baret, Lara Novetto, Debbie Hiscock, Tracey Sansom, Karl Hatherell, Steve Gray, Theoni Georgiou.</p>	<p>Action</p>
<p><u>Apologies received from:</u> None</p>	
<p><u>Minutes of last meeting (AGM):</u> These were agreed – signed and dated by Susan Keogh</p>	
<p><u>Outstanding Actions from Previous Minutes:</u></p> <p style="padding-left: 40px;">a. Lottery Licence for 100 Club submitted and received.</p> <p style="padding-left: 40px;">b. Car Boot – date moved to 2023, suggested time March/April.</p>	<p>BP/NI</p>
<p><u>AGM</u> SK Chairpersons report (to follow). NI presented annual treasurer report. (attached, with minutes)</p> <ul style="list-style-type: none"> • We approved bids totalling £7,232.00 last year. • We raised £7, 212.00 during the academic year. <p>Nominations for Key Roles SK has come to the end of her term as Chair, we thanked SK for her hard and work contribution to the PTA and presented a small thank you as a mark of appreciation. LN and EB are happy to stand again as joint Co-chairs – nominated by NI, seconded by BP – LN and EB duly elected to co-chairs. NI happy to stand again as Treasurer – nominated by NH, seconded by BP. NI duly elected to Treasurer. NH happy to stand again as Secretary – nominated by BMcG, seconded by TS. NH duly elected to Secretary. BMcG happy to remain as member of staff on the committee. JR has stepped down as the second member of staff on the committee. Katie Ridges has kindly agreed to join BMcG as the second member of staff on the committee. NH to update Charity Commission website with committee updates and to send Lara and Emma trustee information.</p>	
<p><u>Treasurer's Report:</u> See report.</p> <p>Amount raised during Academic Year - £7,232.00 Amount to Spend - £2,400 Gift Aid - £1,200</p> <p>NH to check if any Gift Aid Forms / Standing Order Forms receive by finance dept.</p> <p><u>Bids</u> Student Leadership – See bid for info - £200 – Agreed. TS has kindly agreed to donate a camera. BMcG to liaise with TS. Hospitality and Catering Equipment – Ice-Cream Machines - £60 – Agreed Biology – Stage Micrometer - £100 – Agreed Drama – 15 Drama Headphone - £114.50 – Agreed.</p>	<p>NH</p> <p>BMcG / TS</p>

<p>Additional help for Science – TG has kindly offered to help Science to source additional equipment if available. BMcG to liaise with TG.</p>	<p>TG / BMcG</p>
<p><u>Facebook</u></p> <p>PTA Facebook - currently 469 Members.</p> <p>PTA Pre-loved Facebook – currently 418 Members.</p> <p>Where to find us: https://www.facebook.com/groups/185698471819703/ or https://www.facebook.com/groups/2072778122856339</p>	
<p><u>Twitter and Instagram</u></p> <p>We are now actively using the PTA Twitter account. We have 231 Twitter and 21 Instagram followers.</p>	
<p><u>Easy Fundraising</u></p> <p>PTA is set up for Easy Fundraising; we currently have 39 Supporters. Where to find us to help to fundraising for free when shopping: https://www.easyfundraising.org.uk/causes/emmbrookschoolpta/</p>	
<p><u>Recent Events</u></p> <ul style="list-style-type: none"> • Colour Run – was a success at the Summer Sports Day. Note for next time to make sure we've got spare glasses as some students lost theirs or were broken before the race. Approximately £700 raised. 	
<p><u>100 Club</u></p> <p>BP is happy to continue as the 100 Club Co-ordinator.</p> <p>BP advised BOPP payments are being used well for those wishing to join the 100 club. Applicants still applying.</p> <p>BP advised a refund is due for one applicant, BP to advise NI.</p>	<p>BP / NI</p>

<p>Future Events</p> <p>a) Year 7 Disco</p> <ul style="list-style-type: none"> • Friday 12th November – 7pm to 8.30pm. • Cost of £5 per student • BMcG confirmed 8 teachers attending. <p>b) Wokingham Carnival</p> <p>Has been confirmed for 27th November.</p> <p>Agreed that deadline for chocolate donations competition is Friday 25th November, sorting on Friday 25th November at 3.30pm in the Main Hall.</p> <p>NH to send BMcG posters. BMcG to distribute to all Tutor Forms</p>	<p>NH / BMcG</p>
<p>Dates for next meetings</p> <p>Monday 7th November @ 7.30pm Monday 16th January @ 7.30pm Monday 27th February @ 7.30pm Monday 24th April @ 7.30pm Monday 5th June @ 7.30pm Monday 10th July @ 7.30pm</p> <p>Dates to be published on the PTA Facebook Page, School Website and Newsletter.</p>	<p>N Hopkins</p>